

The Award is to recognise an individual Quarry Manager, where there are less than 10 Full Time Equivalent (FTE) onsite staff, with demonstrable outstanding achievements within the quarrying industry.

**Eligibility Requirements:** IQA Members | Quarry Manager with Site/Sites with less than 10 FTE.

**Applicants will be judged against the following criteria:**

- Evidence of personal commitment and leadership in OH & S and evidence of site outcomes
- Evidence of commitment and leadership in environmental management for area of responsibility
- Evidence of quarry planning and achieving stated targets and objectives across a 12 month period
- Evidence of personnel management and development of their team
- Evidence of strong asset/plant/machinery management and outcomes achieved
- Demonstration of ongoing professional development and personal growth for themselves
- Letters of recommendation from suppliers, managers, colleagues

**Prize:** Framed certificate and recognition through IQA marketing mediums such as the website, newsletter and social media.

The award winner will be publicised via the IQA website, Quarry Magazine and other media.

**Closing Date:** Friday 7<sup>th</sup> August 2024

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### Awards Terms and Conditions

#### Use of the prize funding

- Prize money can only be used for a study tour pertaining to the extractive industry. Management of the IQA has the right to refuse the tour if there is no evidence that the tour will provide shareable learnings to the membership of the IQA.
- Approved study includes extractive industry conferences, tour of supplier plants, quarry site visits where the rules of the visit as outlined below are met, approved courses.
- Site visits: must have an educational nature and contribute to improving operational practice, have shareable learnings, be well coordinated prior to departure.
- Prize funds may only be used for:
  - Economy class flights to the area of the tour
  - Accommodation for time directly related to the tour
  - Conference delegate registration for the award winner
  - Payment of student fees for the award winner.
  - Valid international travel insurance for the award winner.

#### Mandatory Marketing Requirements

If the study tour prize is accepted by the award winner, the recipient will sign a marketing agreement with the IQA that they agree to:

- Provide a 800-1000 word summary of the study tour to the CEO 14 days after completing the tour. The summary must include sites visited, the type of quarry/event/factory, detailed learnings from each location, any applicable technologies and list of key contacts made.
- Provide 5-10 photos from each site that can be shared on social media, website, quarry magazine. All photos must ensure correct PPE is being worn and there is permission to take the photo / use the photo by the site and people in each photo.
- The recipient is available to participate in an interview with Quarry Magazine, IQA and any other media as approved by the CEO to outline the study tour and learnings.
- Permission for the IQA to use the study tour learnings and supporting material via the IQA website, print, presentations and selected social media channels.

#### Travel arrangements

- The recipient is responsible for identifying their preferred study and submitting a summary via email to admin@quarry.com.au at least 5 months prior to departure.
- The award recipient must have appropriate travel insurance prior to any international travel. Where possible the IQA will use existing corporate insurance policies. However, if the individual is not covered under the IQA's policy then separate insurance must be taken out. This can be paid for as part of the overall award prize.
- The CEO will approve the appropriateness of the study tour. If detail of learnings and outcomes from site visits is not provided the tour may be refused.
- The IQA (or the sponsor) will book all flights and accommodation for the study tour. Flights must not be booked prior to IQA approval. If flights are booked without prior approval the IQA will not reimburse any costs as it is unapproved expenditure.
- IQA (or sponsor) will book all conference registrations / professional development courses etc. If a conference / study is booked without prior approval the IQA will not reimburse any costs as it is unapproved expenditure. The study tour must be undertaken within 16 months of receiving the award. If the prize is not used within this time frame then the prize will be forfeited in full.

#### Exclusions:

- Cash reimbursement (payment) where the recipient uses points to pay for flights.
- Money for food or alcohol.
- Flights for a partner or other third party.
- Transfer of the prize in any kind to a third party.
- Redemption of the prize for cash.
- Seeking any additional funds from the sponsor or IQA to cover expenses that are over and above the allocated prize amount.
- IQA is not responsible for identifying and coordinating travel for the participant while on the study tour